

PAIS Director of Professional Learning Overview Position Description

Pennsylvania Association of Independent Schools (PAIS) is a professional educational association that provides, as one of its member services, professional learning opportunities for school personnel and other related constituencies.

The PAIS **Director of Professional Learning** plans and oversees PAIS professional learning opportunities and programs and reports directly to the Executive Director.

The PAIS **Director of Professional Learning** position is currently classified as an *exempt*, full-time, 40 hours per week, twelve-month position.

Requirements

- Minimum: Bachelor's degree or equivalent experience
- Experience in Event Planning/Coordinating beneficial
- Understanding of or background with independent schools desirable

Salary is commensurate with experience and like Association positions

PAIS is an equal opportunity employer. PAIS and its member schools comply with all applicable laws and regulations regarding discrimination in admissions and employment.

For a detailed position description, contact Executive Director, Linda Phelps, at lphelps@paispa.org.